

Fundraising Coordinator The Elizabeth Foundation

The Elizabeth Foundation is an Ofsted-registered charity that teaches deaf babies and preschool children how to listen and talk. We have been delivering information, help, support and education services to deaf children and their families for over 35 years, with a strong commitment to safeguarding.

This is a fantastic opportunity to join our committed staff team. We are seeking a confident and inspiring individual to be a part of our fundraising operations. We are looking for someone who can engage and inspire a wide range of supporters and donors and effectively reach into the community to motivate support for the work we do. You will have excellent organisational skills and be able to manage and run community fundraising events to the highest standard. You will also have strong interpersonal and creative skills and be able to communicate effectively, across all media, to a wide range of potential donors and supporters.

For more information or informal enquiries please contact Julie Hughes at Julie.Hughes@elizabeth-foundation.org or by calling 023 9237 2735.

To apply, please send us your CV, details of two referees, and a covering letter explaining why you want to work in the charity sector and for The Elizabeth Foundation in particular; what you see as the main challenges of the job; what you would bring to the role; and how you fulfil the person specification. The deadline for applications is 9.00 am on Monday 23rd September, and they should be sent to Mikela Callaway by email or post as follows:

Mikela.Callaway@elizabeth-foundation.org

The Elizabeth Foundation
Southwick Hill Road
Cosham
Portsmouth
PO6 3LL

The provisional date for interviews is Friday 4th October 2019.